

**BPP Job Description**

**Job Title** **Project Delivery Lead**

**Department Project Management Office**

**Location Manchester St James**

**Contract type Full time and permanent**

**Hours of work 37.5**

**Reporting lines Group Projects Director**

**Job Purpose**

The purpose of this role is to lead and deliver complex, high-impact projects that align with the organization’s strategic objectives and drive measurable business value.

Acting as a senior figure within the project delivery function (Project Management Office), the role combines strategic project delivery with operational execution, ensuring that initiatives are not only well-planned but also effectively implemented across diverse teams, departments and businesses within the BPP Group.

**Key Responsibilities**

* Lead the end-to-end delivery of complex, cross-functional projects that align with strategic business objectives, ensuring scope, timelines, and outcomes are clearly defined and achieved.
* Develop and implement strategic project plans, translating high-level business goals into actionable initiatives with measurable commercial impact.
* Drive operational execution, ensuring projects are delivered efficiently and effectively within dynamic organizational environments, while maintaining quality and governance standards.
* Manage stakeholder relationships across all levels of the organization, fostering alignment, engagement, and collaboration throughout the project lifecycle.
* Provide commercial oversight, ensuring projects are financially sound, aligned with market dynamics, and contribute to long-term business value.

**Skills, experience & qualifications required – Essential**

* A recognised project management qualification (e.g. PRINCE2, PMP, APM, or equivalent) is required
* Significant project management delivery experience in large complex organisations.
* Strategic Thinking: Ability to develop and implement strategic plans that align with organizational goals and drive project success.
* Commercial Acumen: Strong understanding of business drivers, financial principles, and market dynamics to ensure programs deliver measurable commercial value.
* Stakeholder Management: Skilled in building and maintaining strong relationships with internal and external stakeholders, ensuring alignment and engagement throughout the program lifecycle.
* Project / Programme Management: Expertise in leading complex projects and programmes from initiation through to delivery, ensuring alignment with strategic objectives, timelines, and scope. Able to balance short-term delivery pressures with long-term programme outcomes, while maintaining governance and driving continuous improvement.
* Change Leadership: Ability to lead and manage change across teams and departments, fostering a culture of adaptability and continuous improvement.
* Risk and Issue Management: Proactive in identifying, assessing, and mitigating risks and issues that could impact program delivery or business outcomes.
* Communication and Influence: Excellent communication and presentational skills with the ability to influence at all levels of the organization, from team members to senior leadership.
* Analytical and Problem-Solving Skills: Strong analytical mindset with the ability to interpret data, evaluate options, and make sound decisions under pressure.